

# Desktop Technician 1 – ETEK-2100 (3 Credits)

## DAY CLASS

Instructor: Kevin Crawford

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Office: Room 2146

Textbook: *MCTS: Microsoft Windows Vista Client Configuration Study Guide (70-620)* by Michael Aldridge, 2007  
John Wiley & Sons, Inc, ISBN: 978-0-470-10881-9.

### **Course Objectives:**

This book offers in-depth study of all the functions and features of installing, configuring, and maintaining Microsoft Windows Vista operating system. Throughout the book, we provide detailed Activities that let you experience firsthand the processes involved in desktop support. We then provide pointed Review Questions to reinforce the concepts introduced in each chapter and to help you prepare for the Microsoft certification exam. Finally, to put a real-world slant on the concepts introduced in each chapter, we provide Case Projects to prepare you for situations that must be managed in a live desktop environment.

### **Class Rules:**

1. Every student must turn in their own work to receive a grade.
2. Safety is important in this lab. If a student arrives to the lab late, they may not be permitted to participate in the lab.
3. No assignments will be accepted late. If the assignment is not turned in on the day that is due, then a zero will be given.
4. If you are absent for a lab, you must see the instructor, by the next class, to find out when you can make it up or a zero will be given.
5. There will be an exam for each chapter along with a final exam. The chapter exams must be taken before the start of the next lecture. If you do not take the exam before the next chapter is covered, you will receive a zero on that exam. There will be no exception to this.
6. A notebook must be kept. The notebook will be collected multiple times during the semester and graded.
7. The instructor reserves the right to lower or raise grades based on subjective values such as attitude, class participation, preparation, and understanding the material.

### **Grading Policy:**

<b>Exams*</b>	<b>40%</b>
<b>Final Exam</b>	<b>20%</b>
<b>Laboratory</b>	<b>20%</b>
<b>Projects</b>	<b>10%</b>
<b>Notebook</b>	<b>10%</b>

\*Exams will come from the lecture, labs, reading of the chapters and review questions.

## Course Outline

Date	Topics	LAB
9/10	Go over Syllabus	WebCT
9/15	Chapter 1 – Getting Started with Windows Vista	
9/17		LAB 1
9/22	Chapter 2 – Automating the Windows Vista Installation	
9/24		LAB 2
9/29	Chapter 3 – Configuring the Windows Vista Environment	
10/1		LAB 3
10/6	Chapter 4 – Configuring the Windows Vista Desktop	
10/8		LAB 4
10/13	Chapter 5 – Configuring Users and Groups	
10/15		LAB 5
10/20	Chapter 6 – Configuring Security	
10/22		LAB 6
10/27	Chapter 7 – Configuring Disks	
10/29		LAB 7
11/3	Chapter 8 – Configuring Network Connectivity	
11/5		LAB 8
11/10	Chapter 9 – Configuring Internet Explorer	
11/12		LAB 9
11/17	Chapter 10 – Configuring Windows Vista Applications	
11/19		LAB 10
11/24	<b>NO CLASS – HOLIDAY</b>	
11/26	<b>NO CLASS – HOLIDAY</b>	
12/1	Chapter 11 – Maintaining and Optimizing Windows Vista	
12/3		LAB 11
12/8	Projects	
12/10	Review	
????	FINAL EXAM (1-11)	